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| TC250/SC7/EG0 Notes | 10th Februari 2014 |
| 09.00 GMT/10.00 CET |
| Teleconference |
| Meeting called by: | Andrew Bond (AB) | Notes by: | Mark Lurvink (ML) |
| Invited attendees: | AB, Bernd Schuppener (BS), Roger Frank (RF), Adriaan van Seters (AS), ML |
| Apologies: | AS |
| Pre-meeting documents: | TC 250/EG 0 Notes of Meeting 2014-01-13Task 1+2 Projectteams Revision EC7 rev. 4 |
| Agenda Items |
| Topic | Presenter | Time Allotted (mins) |
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| 1. Notes of previous EG0 meeting on 13th Jan
 | ML | 5 |
| 1. Specification for PT work
 | AvS | 10 |
| 1. TC250/CAP on ease-of-use
 | AB | 5 |
| 1. Workgroup for Evolution
 | AvS | - |
| 1. Future meetings (to note)

25 Februari CAP Berlin6-7 March TC 250/CG Brussels13-14 March Workshop initiative practicability rules on building construction Berlin/Frankfurt(postponed)18 March TC 341 London3-4 April TC 250/SC 7 Bern19/20 May TC 250 London21-23 May DFI/EFFC conf. Stockholm19-20 June HG-B Pisa6/7 (?) November TC 250/SC 7/WG 1 (tbc)20-21 November TC 250 (tbc)2-3 (?) April 2015 TC 250/SC 7 (tbc) | AB | 5 |
| 1. Any other business
 | (All) | 5 |
| 1. Dates of next meetings

(to confirm) Mon 10th Mar. 2014, 10am CET(to arrange) Mon 14th Apr. 2014, 10am CET | (All) | To note |
| Notes of meeting |

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| **Action** | **By** | **Due by** |
|  | The notes of the previous meeting were approved. |  |  |
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| 72 | ML and AB to prepare draft resolution for Bern | AB, ML | 20140310 |
|  | Proposed liaison officers: |  |  |
|  | * P. Croce as liaison officer for SC7 in TC 288?
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|  | * John Powell for candidate liaison TC 341
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|  | * Scarpelli to be reaffirmed liaison officer for SC7 in SC 8
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|  | * Orr to be reaffirmed liaison officer for SC7 in ISSMGE/ETC 10
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|  | * Simpson to be reaffirmed liaison officer for SC7 in ISSMGE/TC 205
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|  | ML to look up chairman TC 189, AB to write for candidate liaison | ML,AB | 20140310 |
|  | AB and BS to contact their NSB for liaison officers for SC7 in TC 396 | AB, BS | 20140310 |
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| 85 | AB to write scope of work for Review Teams. Review teams are expected to operate parallel, but in response to Project Teams, giving advice when asked and reviewing work from PT’s. Idea of RT’s and organization within CEN structure, to be put forward to CG for decision and coordination with other SC’s. Thereafter, ML and AB to make draft resolution on reorganizing (changing, merging and closing EG’s to review teams when needed, under scrutiny of EG0) in line with CG results. RTs need workable sizes. EG members invited to join RTs stating a preference for one. | ML, ABML, AB | 2014030620140403 |
| 87 | ML to write down notes of Vienna meeting. | ML | ASAP |
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| 91 | ML to consult with TC 250 secretary for procedure on systematic reviews (timeframe, etc.). Put out CIB for systematic review on earliest convenience. Results to be used in phase 1 work. | ML | 20140310 |
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| 96 | AB to ask EG5 for summary on questionnaire (status/summary on reinforced ground – surcharge loading). RF to raise at HG Bridges | AB, RF | 20140619- |
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| 98 | AB to raise question of position of tunnelling in Eurocodes at CG meeting. | AB | 20140306 |
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| 101 | PT criteria to raise at CG for comment.  | AB, ML | 20140306 |
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| 102 | AB to arrange telemeeting with EG convenors on timeframe and process for finalizing EG reports given possible delay in signing grant for Eurocode mandate  | AB | 20140310 |
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| 103 | AB (and AS) to complete list of calculation models for consideration by EG 10 | AB | 20140224 |
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| 104 | ML to contact Jana Frankovska for SC7/WG 1 meeting in November 2014. | ML | 20140403 |
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|  | Dates of next meeting(s):**Mon 10 March at 10.00 CET, 9.00 GMT**  **Mon 14 April at 10.00 CET, 9.00 GMT** (to be confirmed next meeting) |  |  |